



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT AGENCY
EUROPE REGION
UNIT 29353, BOX 200
APO AE 09014

SFIM-EU-Z

JAN - 8 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Memorandum for Calendar Year (CY) 2003 Installation Management Agency – Europe Region, (IMA-E) Child and Youth Services (CYS) Fee Policies and Guidance

1. Reference memorandum, U. S. Army Community and Family Support Center, CFSC-CYS, 20 Nov 02, subject: Calendar Year (CY) 2003 Army Child and Youth Services (CYS) Fee Policies and Guidance with enclosures 1-7, 13 (Encl 1).
2. The purpose of the IMA-E CYS Fee Policies and Guidance Memorandum is to delineate rates and procedures that are to be standardized throughout IMA-E CYS programs. Installation CYS programs are required to develop and establish a local command policy. **Notification of CY03 CYS fees must occur between 6 Jan 03 and 15 Jan 03. Commanders have 45 days for full implementation.** CFSC is currently updating the Army CYS CY 03 Fee Policy and Guidance enclosures 8-12. They will send them out NLT 1 Mar 03.
3. The following are the IMA-E standardized requirements:
 - a. IMA-E Standardized CDS and SAS Fees (Encl 2) and 2003 Basic Allowance for Housing (BAH II) Chart (Encl 3).
 - b. CY2003 Team Sports Activity Fees: Category A (soccer, flag football, cheerleading): \$20/season per child/youth; Category B (baseball, softball, basketball, field hockey): \$30/season per child/youth; Category C (tackle football, lacrosse, roller hockey): \$50/season per child/youth.
 - c. Multiple child reduction (MCR): A MCR discount of 10% will be given to patron families for care in all regular full day and part-day CYS programs except Instructional Programs and Family Child Care homes not subsidized for fee equity. MCR discount for Family Child Care (FCC) should be indicated on the FCC Subsidy CY03 as Optional Direct Subsidy.
 - d. FCC Subsidy Policy: Will be implemented by the base support battalion (BSB) commander and supported by the area support group (ASG) commander. Installation CYS programs are required to subsidize FCC Required Direct Subsidies and IMA-E standardized Optional Direct Subsidies at the following rates: (1) Training and Support Services at \$75.00 per month as long as the home is operational and the provider is completing the mentoring/training assignments determined by the FCC Director; and (2) Professional Development at \$750.00 one-time subsidy award for demonstrating a higher level of competence as evidenced by achieving the Child Development Associate (CDA) or Military Family Child Care Home Accreditation

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(MHA). If providers achieve both CDA and MHA, they will receive the subsidy for each achievement.

e. Open Recreation Discount (ORD): As part of the annual CYS registration fee, School-Age patrons will receive 5 hours per month of free "open recreation" during weekday duty hours.

f. School-Age Before and After (BA) Discount: Discount of 10% for patrons who use the before and after school program option.

4. The IMA-E point of contacts are: Ms. Sonia Bonet, DSN 370-8178, commercial 06221-57-8178, E-mail: bonets@ima-e.army.mil and Judi Patrick, DSN 370-6891, commercial 06221-57-6891, E-mail: patrickju@ima-e.army.mil or Fax 06221-57-8491, DSN 370-8491.

3 Encls

1. CFSC Memorandum w/encls
2. IMA-E Standardized CDS and SAS Fees
3. 2003 BAH II Chart



RUSSELL B. HALL

Director, Installation Management
Agency, Europe Region

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CF:

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